**ODJFS TANF Non-Assistance Eligibility Form for TANF Funded Services**

*This Application is to be completed by the applicant/participant who is a parent of a minor child age 17 or younger, or 18 and in high school.*

|  |  |  |
| --- | --- | --- |
| Name:  | Social Security#: | Phone Number:  |
| Street Address: | City: | State: | Zip Code: |

**Step 1: Citizenship/Qualified Non-citizenship Status**

Citizenship or qualified non-citizenship status is required for “means tested benefits.” This means eligibility for the benefit, program or supportive service is based on income. If the applicant does not meet one of the following status criteria, (s)he is considered **ineligible** for TANF “means tested benefits.”

1. Is the applicant/individual/family member a United States Citizen? [ ]  YES [ ] NO
2. Does the applicant meet one of the Citizenship exceptions under Ohio Administrative Code 5101:1-2-30 [ ]  YES [ ]  NO

If yes, please indicate which exception and date of entry: Click here to enter text.

**Step 2: Family Household and Income**

The family requesting service includes a parent or relative of a dependent child under 18 (or under 19 who is still a full-time student in high school or at the equivalent level of vocation or technical training), who has never been married, and the child lives in the home.

Using the chart below, determine if the household income is at or below 200% of the 2023 Federal Poverty Level limits. Select the applicable household family size and monthly income that matches the income status for the applicant family.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  **Household Family Size (include mom, and dad/ legal guardian and children)** | **Monthly household income is below this amount**  | **☑** | **Household Family Size (include mom, and dad/ legal guardian and children)** | **Monthly household income is below this amount** | **☑** | **Household Family Size (include mom, and dad/ legal guardian and children)** | **Monthly household income is below this amount** | **☑** |
|  1 4 $4,625 7 $6,9852 $3,052 5 $5,412 8 $7,7723 $3,839 6 $6,199 9 $8,559 | $2,430 |  | 4 | $5,000 |  | 7 | $7,570 |  |
| 2 | $3,287 |  | 5 | $5,857 |  | 8 | $8,427 |  |
| 3 | $4,144 |  | 6 | $6,714 |  | 9 | $9,284 |  |

Number of household members: Click here to enter text.

Is the family’s total income at or below 200% of the Federal Poverty Level based on household size? [ ]  Yes [ ]  No

Complete the chart with all minor children of the applicant

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Age | Name | Age |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Step 3: Self Attestation**

**The Provider is to review the following statements with the program applicant/participant**

[ ]  **I understand that I am required by law to provide my social security number to receive TANF funded**

 **benefits/services. This is mandatory under the Social Security Act (42 U.S.C. 1137.)**

[ ]  **I understand that my Social Security Number will be used to associate all records to my identification including**

 **program participation and the receipt of services and benefits.**

[ ]  **I certify to the best of my knowledge, the information included in this application is true, including income and**

 **citizenship/qualified non-citizenship information.**

[ ]  **I certify that as the parent or legal guardian of the minor child for whom service is being request, we have not**

 **fraudulently received benefits under the OWF and/or PRC programs, OR that we have repaid the cost of any**

 **fraudulent assistance** **as defined in section 5101.83 Revised Code and rule 5101:1-23-75 of the Ohio**

 **Administrative Code.**

**Name: Social Security#: Phone Number:**

**Street Address: City: State: Zip Code:**

 **Signature Date**

**Step 2: Family Definitions**

**The family requesting services includes:**

[ ]  **Custodial parent (mother, father, adoptive mother, adoptive father, or relative of a dependent child under 18 (or**

 **under 19 who is still a full-time student in high school or at the equivalent level of vocation or technical training),**

 **who has never been married or whose marriage was annulled and whose eligibility is being determined.**

[ ]  **Non-Custodial Parent: the parent is not in the household of the child (see definition for child above) whose**

 **eligibility is being considered. Both the non-custodial parent and the child must live in the State of Ohio.**

[ ]  **Blood Relative: including those of half-blood, within the relationship of siblings, first cousins, nephews, nieces,**

 **aunts, uncles and individuals of preceding generations as denoted by prefixes of grand, great, great-great, etc.**

 **This group includes relatives within the fifth degree of kinship to the dependent child; therefore, this includes first**

 **cousins once removed, but not the second cousins.**

***HOW DO I FILE A DISCRIMINATION COMPLAINT?***

***Your complaint can be filed with:***

***The Ohio Department of Job and Family Services, Bureau of Civil Rights,30 East Broad Street, 37th Floor***

***Columbus, Ohio 43215-3414 Fax to: (614) 752 – 6381***

***The Bureau of Civil Rights (BCR) staff is available to offer assistance with writing and filing your complaint(s). You can call BCR at (614) 644-2703 or Toll Free 1-866-227-6353, TTY (614) 995-9961 or Toll Free 1- 866-221-6700***

***For Agency (Grantee) Use Only:***

***Did the applicant attest to meeting the Family and Income Eligibility Requirement (This answer is not related to agency approval, only to confirmation of the applicant response)***

***☐ Yes ☐ No***

***Was the Applicant Approved or Denied? ☐ Approved ☐ Denied ☐ Approved for funding not related to TANF***

|  |  |  |
| --- | --- | --- |
| *Organization Name:* | *Reviewer Name* | *Date* |

*Form Revised 4-21-2023*